



Job title	<i>Maintenance Tech/Equipment Operator</i>
Reports to	<i>Plant Manager</i>
Classification	<i>Non-Exempt</i>

Job Purpose

The Maintenance Operator Employee works to ensure that Gulf Coast Blenders, an L.H. Hayward & Company brand, consistently provides clean, high-quality food products to the most iconic restaurants and foods service institutions around the world.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform their essential functions.

1. Perform building, HVAC, plumbing, electrical and painting repairs to interior/exterior building as needed.
2. Implement preventative maintenance program and maintain documentation of program
3. Maintain inventory of needed spares, food grade lubricants and products as part of the food safety standard
4. Maintain food processing equipment in accordance with food safety policies and written SOP's
5. Perform other maintenance duties as requested
6. Operate all filling equipment efficiently, adhering to all quality assurance, productivity, OSHA, and safety standards.
7. Inspect equipment prior to use to ensure proper setup and alignment; performs basic and routine adjustments and maintenance.
8. Assemble and disassemble equipment for proper cleaning / sanitizing and operating per manufacturers' instructions.
9. Monitor and control the flow of product from processing to packaging.
10. Complete changeovers as required within the assigned shift
11. Maintains a clean, safe, and orderly work area in compliance with Good Manufacturing Practices (GMPs).



Performance Standards for L.H. Hayward & Company L.L.C

As a team, Gulf Coast Blenders' employees will uphold these standards to ensure continued success of the company.

1. Willing to enhance the performance of others and work as a team.
2. Constantly work to develop myself into the next leader for our company.
3. Dedicated to customer service and striving to exceed their expectations.
4. Strive to be a significant contributor to a Zero-Defect culture.
5. Consistently meets performance goals successfully.
6. Always learning, constantly improving knowledge, skills, and abilities.
7. Determined to find a better way.
8. Determined to be the go-to person in your department for experience driven knowledge.
9. Consistently doing what needs to be done, no excuses.
10. Strives to be the one who pushes self and others for exceptional results.
11. Overcomes conflict and disagreement through calm conversation.
12. Practices creating a pleasant work environment by treating others with respect.
13. Mindful to contain and reduce wasteful practices.
14. Mindful that success is earned through hard work and dedication.
15. Owns company goals as their own.
16. Listens to and explores the ideas of others with genuine curiosity.
17. Works to be the best teammate possible.

Competencies

1. Customer service minded.
2. Self-motivated, autonomous.
3. Goal oriented.
4. Positive attitude.
5. Energetic.
6. Attention to detail.
7. Good hygiene.
8. Team player.
9. Responsible.
10. Dependable.
11. Ability to meet physical demands of position.
12. Ability to foster positive work relationships.



Qualifications

1. High school diploma.
2. Ability to keep accurate records.
3. Ability to read, write, and communicate in English.
4. Ability to learn various processes.
5. Ability to learn the production process relative to how the various blends must be processed
6. Knowledge of basic hand tool
7. Knowledge of basic electrical concepts
8. Knowledge of mechanical concepts
9. 2 years in maintenance operations (preferred)

Supervisory Responsibility

This position has no supervisory responsibility.

Work Environment

This position will work primarily in the warehouse. Noise levels are high and hearing protection is available, though not required.

Physical Demands

This position is extremely physical requiring full range of body movement; ability to lift more than 100 pounds for long periods from time to time; must be able to sit and stand for long periods throughout the day; uncompromised hearing and vision to include color; and, good hand-eye coordination.

Position Type and Expected Hours of Work

This is a full-time, 40 hours per week position.
Business office hours are Monday through Thursday, 7:00 a.m. to 5:30 p.m., with occasional request for overtime hours as needed, based on company needs.

Travel

No travel is required for this position.

AAP/EEO Statement

It is the policy of L.H. Hayward & Company to provide equal employment opportunity to all employees and applicants for employment and not to discriminate on any basis prohibited by law, including race, color, sex, age, religion, national origin, disability, marital status, genetics, or veteran status. It is our intent and desire that equal



employment opportunities will be provided in employment, recruitment, selection, compensation, benefits, promotion, demotion, reduction in force, termination and all other terms and conditions of employment.

Other Duties

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice. This job description is not an employment contract.

Acknowledgment

I have reviewed the above job description and believe it to be *accurate and complete*, and I can successfully fulfill each duty or task. Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position

Employee's Signature

Date

Supervisor's Signature

Date